

# Document Pack



sirgar.llyw.cymru  
carmarthenshire.gov.wales

**MONDAY, 26 FEBRUARY 2024**

**TO: ALL MEMBERS OF THE STANDARDS COMMITTEE**

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **STANDARDS COMMITTEE** WHICH WILL BE HELD IN THE **CHAMBER - COUNTY HALL, CARMARTHEN. SA31 1JP AND REMOTELY AT 2.00 PM ON MONDAY, 4TH MARCH, 2024** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA

*Wendy Walters*

**CHIEF EXECUTIVE**

<b>Democratic Officer:</b>	<b>Julie Owens</b>
<b>Telephone (direct line):</b>	<b>01267 224088</b>
<b>E-Mail:</b>	<b>juowens@carmarthenshire.gov.uk</b>
<b>This is a multi-location meeting. Committee members can attend in person at the venue detailed above or remotely via the Zoom link which is provided separately.</b>	
<b>The meeting can be viewed on the Authority's website via the following link:- <a href="https://carmarthenshire.public-i.tv/core/portal/home">https://carmarthenshire.public-i.tv/core/portal/home</a></b>	

Wendy Walters Prif Weithredwr, *Chief Executive*,  
Neuadd y Sir, Caerfyrddin. SA31 1JP  
*County Hall, Carmarthen. SA31 1JP*

## **STANDARDS COMMITTEE**

**9 MEMBERS**

### **MEMBERSHIP: 9 MEMBERS**

#### **Independent Members (5)**

1. Mrs Mary Dodd
2. Ms Caryl Davies
3. Mrs Daphne Evans
4. Mr Frank Phillips
5. vacancy

#### **Community Committee Member (1)**

1. Town Councillor Phillip Rogers

#### **Elected Members of the County Council (3)**

1. Councillor Betsan Jones
2. Councillor Gareth Thomas
3. vacancy

# **A G E N D A**

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF PERSONAL INTEREST**
3. **TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COMMITTEE HELD ON THE 16TH JANUARY 2024** 5 - 8
4. **APPOINTMENT OF A NEW VICE-CHAIR OF THE COMMITTEE** 9 - 12
5. **REVIEW OF THE STANDARDS COMMITTEE ACTION LOG** 13 - 20
6. **CODE OF CONDUCT TRAINING FOR TOWN AND COMMUNITY COUNCILLORS** 21 - 78
7. **TOWN AND COMMUNITY COUNCIL CODE OF CONDUCT DATA GATHERING EXERCISE** 79 - 86
8. **DISPENSATION REQUEST BY COUNCILLOR RODERICK GRIFFITHS** 87 - 102
9. **DISPENSATION REQUEST BY COUNCILLOR MARY MARGARET WENMAN** 103 - 110
10. **GROUP DISPENSATION REQUEST ON BEHALF OF MEMBERS OF LLANLLAWDDOG COMMUNITY COUNCIL** 111 - 122
11. **FORWARD WORK PROGRAMME 2024-2025** 123 - 132
12. **ANY OTHER ITEMS OF BUSINESS THAT BY REASON OF SPECIAL CIRCUMSTANCES THE CHAIR DECIDES SHOULD BE CONSIDERED AS A MATTER OF URGENCY PURSUANT TO SECTION 100B(4)(B) OF THE LOCAL GOVERNMENT ACT 1972.**

This page is intentionally left blank

## STANDARDS COMMITTEE

16 JANUARY 2024

**PRESENT:** M. Dodd (Chair) (In Person)

**Councillors (Virtually):**

G.B. Thomas and B.W. Jones

**Independent Members (In Person):**

D. Evans and J. James

**Independent Members (Virtually):**

C. Davies and F. Phillips

**Community Member (Virtually):**

Councillor P. Rogers

**Also Present (In Person):**

R. Edgecombe, Legal Services Manager;

A. Eynon, Principal Translator;

M. Runeckles, Member Support Officer;

J. Owen, Democratic Services Officer.

**Also Present (Virtually):**

D. Hall-Jones, Member Support Officer.

**Chamber, County Hall, Carmarthen, SA31 1JP and remotely: 1:30pm - 1:53pm**

**1. APOLOGIES FOR ABSENCE.**

There were no apologies for absence received.

**2. DECLARATIONS OF PERSONAL INTEREST.**

There were no declarations of personal interest.

**3. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COMMITTEE HELD ON THE 11TH DECEMBER 2023**

**UNANIMOUSLY RESOLVED** that the minutes of the meeting of the Standards Committee held on the 11<sup>th</sup> December, 2023 be signed as a correct record.

**4. DISPENSATION APPLICATION BY COUNCILLOR ALED DAVIES, COUNCILLOR ALUN DAVIES, COUNCILLOR ARWEL DAVIES, COUNCILLOR MARK HARRIES, COUNCILLOR ANDREW THOMAS**

The Committee considered an application submitted by Cllrs Aled Davies, Alun Davies, Arwel Davies, Mark Harris, Andrew Thomas of Manordeilo and Salem Community Council to speak and vote and make written representations in relation to council business regarding the Bute Energy Towy Usk Energy Scheme.

It was reported that a dispensation was sought by 5 Councillors each of which had a prejudicial interest in the matters relating to the Bute Energy Towy Usk Energy Scheme. Members considered the list of personal interests appended to the report.

The Legal Services Manager highlighted that the application referenced that that the 5 councillors made up 41% of the total membership of the Council.

In noting that previously granted dispensations to other councillors had been made in respect of similar interests, as stated in the report, Members were minded that consistency and fairness be applied to this application in terms of not voting.

Following a discussion it was

**UNANIMOUSLY RESOLVED that dispensation be granted under Regulation 2 (2)(d) and (f) of the Standards Committees (Grant of Dispensation) (Wales) Regulations 2001 to Councillors Aled Davies, Alun Davies, Arwel Davies, Mark Harris, Andrew Thomas to SPEAK AND MAKE WRITTEN REPRESENTATIONS ONLY at meetings in relation to matters regarding Bute Energy Towy Usk Energy Scheme and that these dispensations be valid until the end of the respective Councillors current term in office.**

**5. DISPENSATION APPLICATION BY COUNCILLOR PETER COMLEY**

The Committee considered an application submitted by Councillor Peter Comley of Betws Community Council for the grant of a dispensation under the provisions of the Standards Committees (Grant of Dispensations) (Wales) Regulations to speak and make written representations in relation to council business regarding Betws RFC in respect of the following personal and prejudicial interests:

- Betws RFC – Councillor Comley is a Member of the Committee, the Secretary, the Treasurer and a Licensee for Betws RFC

It was reported that a dispensation was sought as Councillor Comley had a personal and prejudicial interest in these matters by virtue of paragraph 10(2)(ix)(ee) of the Code of Conduct.

Following a discussion it was

**UNANIMOUSLY RESOLVED** that dispensation be granted under Regulation 2 (2)(f) and (h) of the Standards Committees (Grant of Dispensation) (Wales) Regulations 2001 to Councillor Peter Comley to **SPEAK AND MAKE WRITTEN REPRESENTATIONS ONLY** at meetings in relation to matters regarding Betws RFC and that the dispensation be valid until the end of his current term in office.

**6. ANY OTHER ITEMS OF BUSINESS**

There were no items of urgent business.

\_\_\_\_\_  
**CHAIR**

\_\_\_\_\_  
**DATE**

This page is intentionally left blank



## Standards Committee 04/03/2024

<p><b>Subject</b> <b>Appointment of a New Vice-Chair of the Committee</b></p>		
<p><b>Purpose:</b> <b>To appoint a new Vice-Chair</b></p>		
<p><b>Recommendations / key decisions required:</b> <b>To appoint a new Vice-Chair from amongst the co-opted independent members of the committee.</b></p>		
<p><b>Reasons:</b> The previous Vice-Chair is no longer a member of the committee.</p>		
Cabinet Decision Required		NO
Council Decision Required		NO
CABINET MEMBER PORTFOLIO HOLDER:-		Not applicable
<p>Directorate: Chief Executives</p> <p>Name of Head of Service:</p> <p>Linda Rees-Jones</p> <p>Report Author:</p> <p>Robert Edgecombe</p>	<p>Designations:</p> <p>Head of Administration and Law</p> <p>Legal Services Manager</p>	<p>Tel: 01267224018</p> <p>Email addresses:</p> <p>rjedgeco@cararthenshire.gov.uk</p>

**EXECUTIVE SUMMARY**  
**04/03/2024**

**SUBJECT**

**Appointment of a New Vice-Chair of the Committee**

Following the departure of the previous Vice-Chair, Mrs Julie James, from the Committee, there is a need for a new Vice-Chair to be appointed.

Each nominee will require a proposer and seconder.

If there is more than one nominee the matter will be put to a vote of the whole committee in accordance with the Council Procedure Rules.

**DETAILED REPORT ATTACHED?**

**NO**

## IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: *Linda Rees-Jones*

**Head of Administration and Law**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets	Bio-diversity & Climate Change
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

# CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: *Linda Rees-Jones*

Head of Administration and Law

<b>1.Scrutiny Committee request for pre-determination</b>	NO
<b>Scrutiny Committee</b>	Not applicable
<b>Date the report was considered:-</b>	Not applicable
<b>Scrutiny Committee Outcome/Recommendations:-</b> Not applicable	

**2.Local Member(s)**

Not applicable

**3.Community / Town Council**

Not applicable

**4.Relevant Partners**

Not applicable

**5.Staff Side Representatives and other Organisations**

Not applicable

**CABINET MEMBER PORTFOLIO  
HOLDER(S) AWARE/CONSULTED**

No

Not applicable

**Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:**

**THERE ARE NONE**

## Standards Committee 04/03/2024

<p><b>Subject</b>  <b>Review of the Standards Committee Action Log</b></p>		
<p><b>Purpose:</b>  <b>To note the progress made in relation to actions identified at the last committee meeting.</b></p>		
<p><b>Recommendations / key decisions required:</b>  <b>To note the progress made.</b></p>		
<p><b>Reasons:</b>  This assists the committee in monitoring its work.</p>		
Cabinet Decision Required		NO
Council Decision Required		NO
CABINET MEMBER PORTFOLIO HOLDER:-		Not applicable
Directorate: Chief Executives  Name of Head of Service:  Linda Rees-Jones  Report Author: Robert Edgecombe	Designations:  Head of Administration and Law  Legal Services Manager	Tel:01267 224018  Email addresses: rjedgeco@carmarthenshire.gov.uk

**EXECUTIVE SUMMARY**  
**04/01/2024**

**Review of the Standards Committee Action Log**

The Standards Committee maintains a log of agreed actions arising from committee meetings, and reviews progress against those actions at every scheduled meeting.

At the last scheduled meeting in December 2023 a total of 4 actions were identified and added to the log. These related to.

1. Further changes to the committee's disciplinary procedures
2. Making further inquiries in relation to Declarations of Gifts and Hospitality
3. Making further enquiries regarding the local Informal Resolution Procedure
4. Writing to the Group Leaders with an updated reporting template and to seek their views on the proposed assessment criteria.

These actions have been addressed and an updated Action Log is attached.

**DETAILED REPORT ATTACHED?**

**YES**

## IMPLICATIONS

**ALL IMPLICATIONS REQUIRE SIGN OFF BY THE DIRECTOR OR HEAD OF SERVICE**

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: *LRJones*

Head of Administration and Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Manage- ment Issues	Staffing Implications	Physical Assets	Bio- diversity & Climate Change
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

# CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: *LRJones*

Head of Administration and law

(Please specify the outcomes of consultations undertaken where they arise against the following headings)

<b>1. Scrutiny Committee request for pre-determination</b>	NO
<b>If yes include the following information: -</b>	
<b>Scrutiny Committee</b>	
<b>Date the report was considered:-</b>	
<b>Scrutiny Committee Outcome/Recommendations:-</b>	

## 2. Local Member(s)

Not applicable

## 3. Community / Town Council

Not applicable

## 4. Relevant Partners

Not applicable

## 5. Staff Side Representatives and other Organisations

Not applicable



<b>CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED</b> No	Not applicable
---	----------------

**Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:**

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Legal Department File	DPSC-218	County Hall, Carmarthen.

This page is intentionally left blank

Reference	Meeting Date	ACTION	PROGRESS	Officer	Status
DPSC-201/1	12/12/22	Create an action log recording actions agreed at Standards committee meetings and present at each quarterly committee meeting	Log created and included on agenda for March 2022 meeting	R J Edgecombe	Completed
DPSC-201/2	12/12/22	Write to Group leaders setting out the committee's requirements regarding compliance with the Group Leaders duty in the Local Government and Elections Act	Letter sent to Group Leaders 03/02/2023	R J Edgecombe	Completed
DPSC-205/1	07/03/23	Carry out annual data gathering exercise with Town and Community Councils to include additional questions and to be completed via SnapSurvey. Deadline for presentation of results 18/09/2023	Exercise completed and report scheduled for 18/09/2023	R J Edgecombe	ongoing
DPSC-205/2	07/03/23	Arrange 2 Code of Conduct Training sessions for Town and Community Councils in June/July 2023. One session to be during office hours and 1 session in early evening	Sessions held in June and July 2023	R J Edgecombe	Completed
DPSC-0000	11/04/23	Include agenda item on developing a Forward Work Plan on the June Agenda	Included in the agenda for June meeting	RJEdgecombe	Completed
DPSC-212/1	12/06/23	Update Forward Work Plan with items relating to Dispensation Requests, Disciplinary Referrals and Informal Resolution Protocol and recirculate to members for approval	Revised Plan circulated 03/07/2023.	RJEdgecombe	Completed
DPSC-212/2	12/06/23	Finalise response to Penn Report consultation and sent to Welsh Government	Response sent to Welsh Government on 20th June 2023	RJEdgecombe	Completed
DPSC-212/3	12/06/23	Produce report to Committee at its December 2023 meeting regarding the Informal Resolution Protocol	Report presented to committee 11/12/2023	RJEdgecombe	Completed
DPSC-212/4	12/06/23	Finalise annual report and sent it to DSU for inclusion on Full Council agenda.	Report sent to DSU 21st June 2023	RJEdgecombe	Completed
DPSC-212/5	12/06/23	Prepare revised Disciplinary Hearings Procedure and submit to September 2023 meeting for approval	Report not provided due to oversight. Revised target date of December 2023 meeting agreed for delivery of report. Report presented 11/12/2023	RJEdgecombe	Completed
DPSC-213/1	18/09/23	Prepare report to December meeting regarding gifts and hospitality	Report presented 11/12/2023	RJEdgecombe	Completed
DPSC-213/2	18/09/23	Send fresh code training link to all Town and Community Councils	Link sent 25/09/2023	RJEdgecombe	Completed
DPSC-213/3	18/09/23	Write to All Town and Community Councils regarding duty to formally adopt training plan and reference latest Welsh Government Guidance. Advise Councils that they will be asked again about this in 2024. Provide sample training plan. Ask other Monitoring Officers if there is a similar level of compliance in their areas and what they are doing about it	Letter sent to all Councils with copy of Welsh Government Guidance 23/10/2023. Issue raised with other councils monitoring Officers 13/10/2023	RJEdgecombe	Completed
DPSC-213/4	18/09/23	Contact Group Leaders to agree a date for them to meet with the Standards Committee early April 2024. Provide Group Leaders with Welsh Government Guidance. Seek views of Group Leaders regarding the report form. Establish what other monitoring Officers are doing regarding frequency of meetings	Issue raised with other Monitoring officers 13/10/2023. Letter sent to Group Leaders 16/10/2023	RJEdgecombe	Completed
DPSC-213/5	18/09/23	Submit response to Tribunal White Paper specifically referencing questions 28 and 29 and the diversity of tribunal membership	Online response submitted 18/9/2023	RJEdgecombe	Completed
DPSC-216/1	11/12/23	Amend Disiplinary hearing procedure to reflect comments at committee meeting	Procedure amended 12/12/2023	RJEdgecombe	Completed
DPSC-216/2	11/12/23	Declarations of Gifts and Hospitality - highlight to DSU correction needed in relation to one entry and make further enquiries regarding entry by Cllr Darren Price relating to Llaneli Rural Council dinner in honour of cllr Giles Morgan.	Email sent to DSU 12/12/2023. Email sent to Llaneli Rural Council 12/12/2023	RJEdgecombe	Completed
DPSC-216/3	11/12/23	Informal Resolution Procedure - Raise queries with Monitoring Officer regarding complaints between Unaffiliated members and who makes referral to PSOW if persistent breaches. Report back to committee	Email sent to committee members on 06/02/2024	RJEdgecombe	Completed
DPSC-216/4	11/12/23	Group Leaders Duty- Notify Group leaders of report deadline of 05/04/2024. Amend criteria to include reference to some of the matters included in the report template. Amend report template to include express reference to online behaviours. Add to criteria use of APW and PSOW decisions as learning tools.	Reporting template and Assessment Threshold amended. Letter to Group Leaders sent 22/01/2024	RJEdgecombe	Completed

This page is intentionally left blank

## Standards Committee 04/03/2024

### Subject

**CODE OF CONDUCT TRAINING FOR TOWN AND COMMUNITY COUNCILLORS**

### Purpose:

**To agree the arrangements for the 2024 code training sessions**

### Recommendations / key decisions required:

**To agree the number and timing of sessions and how they are to be delivered.**

### Reasons:

The committee has arranged annual training sessions for a number of years

Cabinet Decision Required                      NO

Council Decision Required                      NO

CABINET MEMBER PORTFOLIO HOLDER:-                      Not applicable

Directorate: Chief Executives

Designations:

Tel: 01267 224018

Name of Head of Service:

Email addresses:

Linda Rees-Jones

Head of Administration  
and Law

rjedgeco@carmarthenshire.gov.uk

Report Author:

Robert Edgecombe

Legal Services Manager

**EXECUTIVE SUMMARY  
STANDARDS COMMITTEE  
04/03/2024**

**CODE OF CONDUCT TRAINING FOR TOWN AND COMMUNITY COUNCILLORS**

For several years, the Standards Committee has arranged code of conduct training sessions for Town and Community Councillors. These usually take place during June and July and have been a mixture of in-person, hybrid and remote sessions, depending on the circumstances at the time.

The committee considered a report in September 2023 regarding that years sessions and endorsed the suggestion that consideration be given to holding future sessions remotely, given the low level of in person attendance and the additional resources required to facilitate a hybrid meeting.

Following discussions with the Council's Head of Democratic Services it has been agreed that it should be possible to live webcast the training session and for council clerks to be provided with a link to the recording of the session, which would be hosted on the Council's website and accessible for up to 6 months. This should overcome the difficulties that some councils had in accessing the recording of last year's sessions.

If it this approach is agreed, it is suggested that only one session need take place, timed to take place during working hours. The session would be held in June or July, according to the availability of the presenters.

The training presentation has been reviewed and updated to include the latest decisions by the Adjudication Panel for Wales. A copy of the updated presentation is attached.

**DETAILED REPORT ATTACHED?**

**YES**

# IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

**Signed:** Linda Rees-Jones

**Head of Administration and Law**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets	Bio-diversity & Climate Change
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

# CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Linda Rees-Jones

Head of Administration and Law

<b>2. Scrutiny Committee request for pre-determination</b>	NA
<b>Scrutiny Committee</b>	
<b>Date the report was considered:-</b>	
<b>Scrutiny Committee Outcome/Recommendations:-</b>	

**2. Local Member(s)**

NA

**3. Community / Town Council**

NA

**4. Relevant Partners**

NA

**5. Staff Side Representatives and other Organisations**

NA



<b>CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED</b>  NA	NA
---	----

**Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:**  
  
THERE ARE NONE

This page is intentionally left blank

**HYFFORDDIANT CÔD YMDDYGIAD AR  
GYFER CYNGHORWYR TREF A  
CHYMUNED  
2024**

**CODE OF CONDUCT TRAINING FOR  
TOWN AND COMMUNITY COUNCILLORS  
2024**

# **RHAGLEN PROGRAMME**

**Cyflwyniad**

**Y Pwyllgor Safonau**

**Pryd mae'r Côd yn gymwys**

**Y Côd a'r Cyfryngau  
Cymdeithasol**

**Dyletswyddau Cyffredinol**

**Buddiannau Personol**

**Buddiannau Rhagfarnol**

**Buddiannau Eithriedig**

**Gollyngiadau**

**Gorfodaeth**

**Deddfwriaeth ac Achosion**

**Diweddar**

**Ble gallwch gael cyngor**

**Casgliad**

**Cwestiynau**

**Introduction**

**Standards Committee**

**When the Code Applies**

**The Code and Social Media**

**General Duties**

**Personal Interests**

**Prejudicial Interests**

**Exempt Interests**

**Dispensations**

**Enforcement**

**Recent Cases & Legislation**

**Where to seek advice**

**Conclusion**

**Questions**

# **CYFLWYNIAD INTRODUCTION**

**Mae'r Côt yn seiliedig ar  
Egwyddorion Nolan ar  
gyfer ymddygiad mewn  
bywyd cyhoeddus**

**Mae'n rhaid i bob Cyngor  
fabwysiadu ei gôt ei hun  
yn seiliedig ar fodel  
Llywodraeth Cymru.  
Diwygiwyd ddiwethaf –  
haf 2016**

**Canllawiau'r Ombwdsmon  
wedi'u diweddarau Hydref  
2022.**

**Canllawiau penodol wedi'u  
cyhoeddi ar gyfer  
Cyngorau Tref a  
Chymuned**

**Code based upon the Nolan  
Principles for conduct in  
public life**

**Each Council must adopt  
its own code based on  
the WG model. Last  
revised – summer 2016**

**Ombudsman's Guidance  
updated October 2022.**

**Specific guidance issued  
for Town and Community  
Councils**

# Y PWYLLGOR SAFONAU - CYFANSODDIAD STANDARDS COMMITTEE - COMPOSITION

- **9 aelod.**
  - **3 Chynghorydd Sir,**
  - **1 Cynghorydd Cymuned a**
  - **5 aelod annibynnol cyfetholedig**
- **9 members.**
  - **3 County Councillors,**
  - **1 Community Councillor and**
  - **5 co-opted independent members**

Y PWYLLGOR SAFONAU – RÔL  
STANDARDS COMMITTEE - ROLE

Hyrwyddo safonau ymddygiad  
uchel gan Gynghorwyr

Promote high standards of  
conduct by Cllrs

Cynorthwyo Cynghorwyr i  
gadw at y Côt

Assist Cllrs to observe the  
Code

Monitro gweithrediad y Côt

Monitor the operation of  
the Code

Rhoi cyngor ar fabwysiadu neu  
ddiwygio'r Côt

Advise on the adoption or  
revision of the Code

Trefnu Hyfforddiant y Côt

Arrange Code Training

Rhoi gollyngiadau

Grant dispensations

Y PWYLLGOR SAFONAU – CASGLU DATA'R CÔD  
STANDARDS COMMITTEE – CODE DATA GATHERING

- Ymarfer casglu data blynyddol sy'n chwilio am ddata ar ddatganiadau o fuddiant a hyfforddiant y côd
- Darparu tystiolaeth o lefel y gydymffurfiaeth â'r côd
- Helpu i lywio rhaglen waith y pwyllgor
- Annual data gathering exercise seeking data on declarations of interest and code training
- Provides evidence of the level of code compliance
- Helps inform the committee's work programme



# **PRYD MAE'R CÔD YN GYMWYS WHEN THE CODE APPLIES**

# **PRYD MAE'R CÔD YN GYMWYS WHEN THE CODE APPLIES**

**Mewn unrhyw gyfarfod  
swyddogol o'r cyngor**

**Mewn unrhyw gyfarfod gydag  
aelodau neu swyddogion**

**Wrth weithredu fel  
Cynrychiolydd y Cyngor neu  
ymddangos eich bod yn  
gwneud hynny**

**Wrth ymgymryd â busnes y  
Cyngor**

**Wrth weithredu mewn unrhyw  
rôl swyddogol arall**

**Wrth gynrychioli'r Cyngor ar  
gorff arall**

**AC .....**

**In any official council meeting**

**In any meeting with members  
or officers**

**When acting as a Council rep  
or appearing to do so**

**If conducting Council  
business**

**If acting in any other official  
role**

**If a Council rep on another  
body**

**AND .....**

# **PRYD MAE'R CÔD YN GYMWYS WHEN THE CODE APPLIES**

## **UNRHYW BRYD OS YW'R CANLYNOL YN BERTHNASOL:**

**Os yw eich ymddygiad yn  
debygol o ddwyn anfri ar  
eich swyddfa neu'r Cyngor**

**Os ydych yn defnyddio eich  
swydd i ennill mantais i chi  
eich hun neu rywun arall**

**Os ydych yn camddefnyddio  
adnoddau'r Cyngor**

**COFIWCH – mae'r Côt yr un  
mor berthnasol i  
gyfarfodydd o bell ag i rai  
wyneb yn wyneb**

## **AT ANY TIME IF:**

**Your conduct is likely to  
bring your office or the  
Council into disrepute**

**You use your position to  
gain an advantage for  
yourself or another**

**You misuse Council  
resources**

**REMEMBER – the Code  
applies just as much to  
remote meetings as to  
physical ones**

# Y Côt a'r Cyfryngau Cymdeithasol

## The Code and Social Media

- Bydd y côd felly'n berthnasol wrth ddefnyddio cyfryngau cymdeithasol
- Cadwch wahaniaeth clir rhwng postiadau personol a gwleidyddol
- Peidiwch â phostio'r hyn na fydddech yn ei ddweud yn wyneb rhywun
- Peidiwch ag yfed a thrydar !
- The code will therefore apply when using social media
- Clearly distinguish between personal and political posts
- Don't post what you would not say to someone's face
- Don't drink and tweet !

# DYLETSWYDDAU CYFFREDINOL

## GENERAL DUTIES

**Cynghorwyr yn  
ymddiheuro i staff am  
gynnig 'defod baganaidd'**

**Councillors apologise to  
staff over 'pagan ritual'  
offer**

**Dirprwy Arweinydd Cyngor yng  
Nghymru yn ymddiswyddo dan  
gwmwl oherwydd y gair 'N'**

**Welsh N-word council deputy  
resigns in disgrace**

**Ymchwilio i Gynghorydd  
oherwydd neges e-bost  
dramgwyddus**

**Councillor investigated for  
'offensive' email**

**Gwrandawriad naw awr  
ynghylch cynghorydd oedd  
wedi 'bod yn bigitian yn gas  
ar y cyrion'**

**Nine-hour hearing over  
councillor who 'bitched from  
the sidelines'**

# **DYLETSWYDDAU CYFFREDINOL – RHAID ICHI GENERAL DUTIES – YOU MUST**

- **Hyrwyddo Cydraddoldeb**
- **Dangos parch ac ystyriaeth i eraill**
- **Peidio â bwlio neu aflonyddu ar eraill**
- **Peidio â pheryglu diffyg tuedd y swyddogion**
- **Peidio â datgelu gwybodaeth gyfrinachol**
- **Peidio ag atal mynediad at wybodaeth**
- **Peidio â dwyn anfri ar eich swyddfa neu'ch cyngor**
- **Promote Equality**
- **Show respect & consideration to others**
- **Not harass or bully others**
- **Not compromise your officers impartiality**
- **Not disclose confidential information**
- **Not prevent access to information**
- **Not bring your office or council into disrepute**

# **DYLETSWYDDAU CYFFREDINOL – RHAID ICHI GENERAL DUTIES – YOU MUST**

- **Rhoi gwybod am achosion o dorri'r côd**
- **Peidio â gwneud cwynion blinderus**
- **Cydweithio ag ymchwiliadau**
- **Peidio â defnyddio eich swydd yn amhriodol**
- **Peidio â chamdefnyddio adnoddau'r Cyngor**
- **Gwneud penderfyniadau yn wrthrychol**
- **Ystyried cyngor a rhoi rhesymau dros beidio â'i ddilyn**
- **Report code breaches**
- **Not make vexatious complaints**
- **Cooperate with investigations**
- **Not use your position improperly**
- **Not misuse Council resources**
- **Reach decisions objectively**
- **Consider advice and give reasons for not following it**

## **DYLETSWYDDAU CYFFREDINOL – RHAID ICHI GENERAL DUTIES – YOU MUST**

- **Cydymffurfio â rheolau ynghylch treuliau**
- **Peidio â derbyn anrhegion neu letygarwch sy'n eich rhwymo neu'n ymddangos eu bod yn gwneud hynny**
- **Comply with rules on expenses**
- **Not accept gifts or hospitality that obligates you or appear to do so**



## **BUDDIANNAU PERSONOL PERSONAL INTERESTS**

“Mae'n rhaid i'r cyhoedd deimlo'n hyderus bod Cynghorwyr yn gweithredu er budd y cyhoedd, nid er eu budd eu hunain, neu er budd eu teulu a'u ffrindiau.”

(Ombwdsmon Gwasanaethau Cyhoeddus Cymru)

“The public must have confidence that Councillors are acting in the public's best interests, not their own, or those of their family and friends.”

(Public Services Ombudsman for Wales)

# BUDDIANNAU PERSONOL

## PERSONAL INTERESTS

- Mae'r Côt yn rhestru nifer o sefyllfaoedd lle y mae buddiant personol yn codi
- Os oes gennych fuddiant personol mewn unrhyw fater sy'n berthnasol i'r Cyngor, mae'n rhaidd i chi ddatgan y buddiant hwnnw
- Os yw'r buddiant hwnnw hefyd yn rhagfarnol ni allwch gymryd rhan neu bleidleisio.
- Yn ddelfrydol, dylai POB agenda gynnwys eitem sefydlog ynghylch datgan buddiannau gan fod hyn yn helpu i atgoffa'r aelodau i roi ystyriaeth ddifrifol i'r mater
- The Code lists a number of situations where a personal interest arises.
- If you have a personal interest in any council business you must declare that interest
- If that interest is also prejudicial you cannot participate or vote.
- ALL agendas should ideally contain a standing item on declarations of interest as this helps remind members to give serious thought to this issue

# BETH YW BUDDIANT PERSONOL? WHAT IS A PERSONAL INTEREST?

Os yw mater yn ymwneud â, **neu'n debygol o effeithio ar:**

1. Eich cyflogaeth neu'ch busnes
  2. Eich cyflogwr neu fusnes yr ydych yn bartner neu'n gyfarwyddwr ynddo
  3. Unrhyw un (heblaw'r cyngor) sy'n cyfrannu at eich treuliau o ran etholiadau neu dreuliau aelodau
- Neu...

Where a matter **relates to or is likely to affect;**

1. Your employment or business
2. Your employer or a business in which you are a partner or director
3. Anyone (other than your council) who contributes to your election or members expenses

Or....

# **BETH YW BUDDIANT PERSONOL? WHAT IS A PERSONAL INTEREST?**

**Parhad..**

- 4. Cwmni sydd â lle busnes neu dir yn eich ardal y mae gennych 1% o gyfranddaliadau ynddo (neu gyfranddaliadau gwerth mwy na £25k)**
- 5. Contract am nwyddau/gwasanaethau/gwaith rhwng eich cyngor a busnes yr ydych yn gyfranddaliwr neu'n gyfarwyddwr ynddo**

**Contd..**

- 4. A company with a place of business/land in your area in which you hold 1% of shares (or shares worth more than £25k)**
  - 5. A contract for goods/services/works between your council and a business in which you are a director or a shareholder**
- Or.....**

**Neu.....**

# **BETH YW BUDDIANT PERSONOL? WHAT IS A PERSONAL INTEREST?**

## **Parhad...**

- 6. Tir yr ydych yn berchen arno (neu'n berchen yn rhannol arno) yn yr ardal**
- 7. Tir lle mae eich Cyngor yn landlord ac rydych chi neu eich busnes yn denant (yn cynnwys os ydych yn gyfarwyddwr neu'n gyfranddaliwr)**
- 8. Unrhyw dir yn yr ardal lle mae gennych drwydded alwedigaethol.**

## **Contd...**

- 6. Land that you own (include part own) in the area**
- 7. Land where your Council is the landlord and you or your business is a tenant (includes where you are a director or shareholder)**
- 8. Any land in the area where you hold an occupational licence.**

**Or....**

**Neu...**

# BETH YW BUDDIANT PERSONOL? WHAT IS A PERSONAL INTEREST?

**Parhad...**

**9. Lle rydych yn aelod neu lle mae gennych rôl rheoli yn y mathau canlynol o sefydliadau:**

- (a) Awdurdod cyhoeddus/corff sy'n cyflawni swyddogaethau cyhoeddus**
- (b) Cwmni, cymdeithas neu elusen**
- (c) Corff sy'n bod er mwyn dylanwadu ar farn gyhoeddus**

**Neu....**

**Contd...**

**9. Where you are a member of or have a management role in the following types of organisation;**

- (a) Public authority/body exercising public functions**
- (b) Company, society or charity**
- (c) Body which exists to influence public opinion**

**Or....**

# BETH YW BUDDIANT PERSONOL? WHAT IS A PERSONAL INTEREST ?

## 9. Parhad...

(d) Undeb Llafur neu  
gymdeithas broffesiynol

(e) Clwb, cymdeithas neu  
fudiad preifat sy'n  
gweithredu yn yr ardal

## 9. Contd...

(d) Trade union or  
professional association

(e) Private club, society or  
association operating in  
the area

Neu.....

Or.....

# BETH YW BUDDIANT PERSONOL? WHAT IS A PERSONAL INTEREST?

Os ystyrir **yn rhesymol bod y mater yn effeithio ar:**

1. Eich llesiant neu'ch sefyllfa ariannol
2. Llesiant neu sefyllfa ariannol person sy'n byw gyda chi
3. Llesiant neu sefyllfa ariannol **cyfaill agos personol**

Neu...

Where the matter **might reasonably be regarded as affecting;**

1. Your well-being or financial position
2. The well-being or financial position of a person you live with
3. The well-being or financial position of a **close personal associate**

Or...



# **BETH YW BUDDIANT PERSONOL? WHAT IS A PERSONAL INTEREST?**

**Parhad...**

**4. Unrhyw gyflogaeth neu fusnes sydd gennych chi, person sy'n byw gyda chi, neu gyfaill agos personol i chi.**

**5. Unrhyw berson sy'n cyflogi person sy'n byw gyda chi neu gyfaill agos personol neu unrhyw fusnes y maent yn bartner neu'n gyfarwyddwr ynddo.**

**Neu...**

**Contd...**

**4. Any employment or business carried on by you, a person living with you, or a close personal associate of yours.**

**5. Any person who employs a person living with you or a close personal associate or any business in which they are a partner or director.**

**Or....**

# **BETH YW BUDDIANT PERSONOL? WHAT IS A PERSONAL INTEREST?**

**Parhad...**

**6. Unrhyw awdurdod cyhoeddus, cwmni, cymdeithas, elusen, undeb llafur, cymdeithas broffesiynol, clwb neu gymdeithas breifat lle y mae person sy'n byw gyda chi/cyfaill agos personol yn aelod neu'n dal swydd reoli.**

**Neu...**

**Contd...**

**6. Any public authority, company, society, charity, trade union, professional association, private club, or association in which a person living with you/close personal associate is a member or has a position of control or management.**

**Or....**

# BETH YW BUDDIANT PERSONOL? WHAT IS A PERSONAL INTEREST?

Parhad...

7. Unrhyw gwmni lle mae person sy'n byw gyda chi/cyfaill agos personol yn berchen ar gyfranddaliadau gwerth mwy na £5,000.

**OS OES GENNYCH FUDDIANT PERSONOL, MAE'N RHAID I CHI EI DDATGAN.**

Contd...

7. Any company in which a person living with you/close personal associate owns shares worth more than £5,000.

**IF YOU HAVE A PERSONAL INTEREST THEN YOU MUST DECLARE IT.**

# **BUDDIANNAU RHAGFARNOL PREJUDICIAL INTERESTS**

**Os oes gennych  
Fuddiant Personol  
mae'n RHAID i chi  
wirio ai buddiant  
rhagfarnol ydyw hefyd.**

## **COFIWCH**

**Nid cwestiwn ydyw o ran a  
ydych yn credu bod y  
buddiant yn dylanwadu  
arnoch, ond a ydych yn  
credu y byddai aelod  
tybiedig o'r cyhoedd yn  
credu ei fod yn dylanwadu  
arnoch.**

**If you have a Personal  
interest you **MUST**  
check whether that  
interest is also  
prejudicial.**

## **REMEMBER**

**The test is not whether you  
think the interest  
influences you, but  
whether you think a  
hypothetical member of  
the public would think it  
does.**

# BUDDIANNAU RHAGFARNOL

## PREJUDICAL INTERESTS

Os oes gennych Fuddiant Rhagfarnol mae'n RHAID i chi wneud y canlynol:

1. Datgelu'r buddiant hwnnw
2. Peidio â cheisio dylanwadu ar unrhyw benderfyniad
3. Gadael y cyfarfod tra bod y mater hwnnw yn cael ei drafod
4. Mae hyn yn golygu bod yn rhaid i chi adael yr ystafell!!

If you have a Prejudicial interest you MUST;

1. Disclose that interest
2. Not try to influence any decision
3. Withdraw from the meeting whilst that business is dealt with
4. This means you must leave the room !!

## **BUDDIANNAU EITHRIEDIG EXEMPTED INTERESTS**

**Mae'r Côt yn rhestru rhai buddiannau personol NAD ydynt yn rhagfarnol, sef:**

- 1. Lle bo'r mater yn ymwneud ag awdurdod arall yr ydych yn aelod ohono**
- 2. Lle bo'r mater yn ymwneud ag awdurdod cyhoeddus arall y mae gennych swydd reoli ynddo**

**Neu....**

**The Code lists certain personal interests which are NOT prejudicial, namely;**

- 1. Where the business relates to another authority of which you are a member**
- 2. Where the business relates to another public authority in which you have a position of control or management**

**Or....**

# **BUDDIANNAU EITHRIEDIG**

## **EXEMPTED INTERESTS**

**Parhad..**

- 3. Lle bo'r mater yn ymwneud â chorff y cawsoch eich penodi gan eich Cyngor iddo**
- 4. Eich rôl fel llywodraethwr ysgol (lle NA chwsoch eich penodi gan eich Cyngor) ONI BAI bod y mater yn ymwneud yn benodol â'r ysgol honno**

**Neu.....**

**Contd..**

- 3. Where the business relates to a body to which you have been appointed by your Council**
  - 4. Your role as a school governor (where NOT appointed by your Council) UNLESS the business specifically relates to that school**
- Or.....**

# BUDDIANNAU EITHRIEDIG

## EXEMPTED INTERESTS

### Parhad...

5. Eich rôl ar y Bwrdd Iechyd Lleol lle NA chawsoch eich penodi gan eich Cyngor
6. Yng nghyswilt grant/benthyciad ac ati a roddwyd gan eich Cyngor i fudiadau cymunedol neu wirfoddol **hyd at uchafswm o £500.**

### Contd...

5. Your role on the LHB when NOT appointed by your Council
6. In relation to a grant/loan etc by your Council to a community or voluntary organisation **up to a maximum of £500.**



# **GOLLYNGIADAU DISPENSATIONS**

## **GOLLYNGIADAU DISPENSATIONS**

- **Gall Cyngorydd â buddiant rhagfarnol wneud cais i'r Pwyllgor Safonau am ganiatâd i gael ei gynnwys mewn trafodaeth ar fater.**
- **Mae'n rhaid cyflwyno ceisiadau mewn da bryd er mwyn cynnal cyfarfod yn unol â'r rheolau ynghylch cyhoeddi agendâu ac ati.**
- **A Cllr with a prejudicial interest may apply to the Standards Committee for permission to be involved in a matter**
- **Applications must be submitted in sufficient time for a meeting to be called in accordance with rules on publishing agendas etc.**

## **GOLLYNGIADAU DISPENSATIONS**

- **Mae'n rhaid cyflwyno ceisiadau ar ffurflen safonol**
- **Gallant gael eu cyflwyno gan glerc ar ran 1 neu ragor o gynghorwyr.**
- **Mae'n rhaid bod y ceisiadau yn seiliedig ar un neu ragor o'r rhesymau canlynol:**
- **Applications must be submitted on a standard form**
- **They may be submitted by a clerk on behalf of 1 or more cllrs.**
- **They must be based on one or more of the following grounds;**

## **GOLLYNGIADAU DISPENSATIONS**

- **Mae o leiaf ½ o'r cyd-gynghorwyr yn rhannu'r un buddiant**
- **Mae natur y buddiant yn golygu na fyddai'n niweidiol i'r hyder sydd gan y cyhoedd**
- **Mae gan y Cynghorydd arbenigedd penodol sy'n cyfiawnhau ei gyfranogiad parhaus**
- **Mae'r buddiant yn gyffredin i gyfran sylweddol o'r cyhoedd**
- **At least ½ of fellow cllrs share the same interest**
- **The nature of the interest is such that it would not damage public confidence**
- **The Cllr has a particular expertise which justifies their contd. involvement**
- **The interest is common to a significant proportion of the public**

## **GOLLYNGIADAU DISPENSATIONS**

- **Mae'r mater yn ymwneud â sefydliad gwirfoddol ac mae'r Cyngorydd yn ymwneud â rôl reoli yn y sefydliad hwnnw ac nid oes ganddo unrhyw fuddiant arall yn y mater *(gall siarad yn unig, ni all bleidleisio dan yr opsiwn hwn)***
- **Fel sy'n briodol fel arall o dan yr holl amgylchiadau *(Mae rhesymau eraill ond nid ydynt yn berthnasol i Gynghorwyr Cymuned)***
- **The matter relates to a vol. organisation & the Cllr is involved in its management & has no other interest in the matter *(can only speak , not vote under this option)***
- **Otherwise appropriate in all the circumstances**
- ***(There are other grounds available but they do not apply to Community Cllrs)***

# **GOLLYNGIADAU DISPENSATIONS**

**Rhoddir gollyngiadau fel arfer  
am gyfnod penodedig**

**Mae gollyngiadau yn fwyaf  
tebygol o gael eu rhoi pan fo  
buddiant cynghorydd yn  
ymwneud â'i gysylltiad â  
sefydliad gwirfoddol.**

**Mae gollyngiadau yn llai  
tebygol o gael eu rhoi pan fo'r  
buddiant yn ymwneud â  
buddiannau eiddo neu fusnes  
personol cynghorydd**

**Dispensations are usually  
granted for a set period of  
time**

**Dispensations are most likely  
to be granted where a  
councillors interest relates to  
involvement in a voluntary  
organisation.**

**Dispensations are less likely  
to be granted where they  
relate to a cllr's personal  
business or property interests**

# **GOLLYNGIADAU DISPENSATIONS**

**Mae'r mwyafrif llethol o geisiadau am ollyngiadau yn cael eu caniatáu, o leiaf i siarad a gwneud sylwadau ysgrifenedig.**

**Mae gollyngiadau i bleidleisio yn brin**

**Dylai ceisiadau roi cymaint o wybodaeth â phosibl am fuddiant y Cynghorydd**

**The vast majority of dispensation applications are granted, at least to speak and make written representations.**

**Dispensations to vote are rare**

**Applications should give as much information as possible about the interest that the Cllr has**

## **GORFODAETH ENFORCEMENT**



- **Ombwdsmon Newydd  
Gwasanaethau  
Cyhoeddus Cymru –  
Michelle Morris.**
- **Penodwyd o 1 Ebrill  
2022**
- **New Public Services  
Ombudsman for Wales  
– Michelle Morris.**
- **Appointed from 1<sup>st</sup>  
April 2022**



## **GORFODAETH ENFORCEMENT**

- **Dylai pob cwyn ynghylch torri'r côd gael ei chyfeirio at yr Ombwdsmon a fydd yn penderfynu p'un ai i ymchwilio ai peidio.**
- **Nid oes gan y Cyngor Sir unrhyw bŵer i ymyrryd**
- **Os yw'r Ombwdsmon yn penderfynu bod yr achos yn gofyn am ymchwiliad, gall gyfeirio'r achos at y Swyddog Monitro Lleol i wneud hynny**
- **All complaints regarding breaches of the code should be referred to the Ombudsman who will decide whether or not to investigate.**
- **The County Council has no power to intervene**
- **If the Ombudsman decides the case merits investigation, they may refer the case to the local Monitoring Officer to do so**

# **GORFODAETH ENFORCEMENT**

- **Os yw ymchwiliad yn datgelu tystiolaeth o dorri rheolau, gellir cyfeirio'r achos at y Pwyllgor Safonau Lleol neu Banel Dyfarnu Cymru i benderfynu arno**
- **Gall y Pwyllgor Safonau atal Cynghorydd o'i swydd**
- **Gall y Panel Dyfarnu wahardd Cynghorydd o'i swydd**
- **Gall y ddau osod sancsiynau llai llym**
- **If an investigation finds evidence of a breach it may be referred to the local Standards Committee or the Adjudication Panel for Wales for determination.**
- **The Standards Committee can suspend a Cllr from office**
- **The Adjudication Panel can disqualify a Cllr from office**
- **Both can impose lesser sanctions**

# ACHOSION DIWEDDAR GERBRON Y PANEL DYFARNU

## RECENT ADJUDICATION PANEL CASES

**Y Cynghorydd Steve Davies**

**Cllr. Steve Davies**

**Y Cynghorydd Karen Laurie-Parry**

**Cllr. Karen Laurie-Parry**

**Y Cynghorydd Donald Jenkins**

**Cllr. Donald Jenkins**

**Y Cynghorydd Chris Evans**

**Cllr. Chris Evans**

# DEDDF LLYWODRAETH LEOL AC ETHOLIADAU (CYMRU) 2021 LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021

- Adran 67 – dyletswydd ar Gyngorau Tref a Chymuned i gyhoeddi cynlluniau hyfforddi ar gyfer eu haelodau a'u staff
- Rhaid i'r cynllun hyfforddi cyntaf fod yn barod ac wedi'i gyhoeddi erbyn 5 Tachwedd 2022,
- Section 67 – duty on Town and Community Councils to publish training plans for its members and staff
- The first training plan must be ready and published by 5 November 2022,

# DEDDF LLYWODRAETH LEOL AC ETHOLIADAU (CYMRU) 2021 LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021

Mae yna feysydd lle dylai pob cyngor sicrhau bod ganddynt ddigon o sgiliau a dealltwriaeth. Y rhain yw:

1. Y rhaglen ymsefydlu gyffredinol i gynghorwyr
2. Y Côt Ymddygiad ar gyfer aelodau awdurdodau lleol yng Nghymru.
3. Rheoli a llywodraethu ariannol.

There are areas which all councils should ensure that they have sufficient skills and understanding. These are:

1. Basic induction for councillors
2. The Code of Conduct for members of local authorities in Wales.
3. Financial management and governance.

# DEDDF LLYWODRAETH LEOL AC ETHOLIADAU (CYMRU) 2021 LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021

- Dylai'r cynllun hyfforddi adlewyrchu anghenion hyfforddi'r cyngor a'i gynllun ar gyfer mynd i'r afael â'r anghenion hynny.
- Rhaid i'r cynllun gael ei gymeradwyo gan y cyngor llawn cyn ei gyhoeddi.

The training plan should reflect the training needs of the council and its plan for addressing those needs.

The plan must be approved by the full council prior to publication.

DEDDF LLYWODRAETH LEOL AC ETHOLIADAU (CYMRU) 2021  
LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021

Dylai'r cynllun fod o leiaf yn darparu gwybodaeth am:

1. Y math o hyfforddiant,
2. Y niferoedd sy'n cymryd rhan
3. Yr amserlen ar gyfer cwblhau'r hyfforddiant; a
4. Chost gyffredinol yr hyfforddiant

The plan should provide, as a minimum, information about:

1. The type of training,
2. Numbers participating
3. The timeframe over which the training is to be completed; and
4. The overall cost of the training

# DEDDF LLYWODRAETH LEOL AC ETHOLIADAU (CYMRU) 2021 LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021

O dan adran 67(4) o Ddeddf 2021 mae dyletswydd ar gynghorau i adolygu eu cynllun hyfforddi.

Fel gofyniad lleiafswm byddai hyn yn digwydd o leiaf adeg pob etholiad cyffredin ar gyfer cynghorwyr cymuned.

Rhaid paratoi cynlluniau newydd o fewn tri mis i etholiad cyffredin ar gyfer cynghorwyr cymuned

Under section 67(4) of the 2021 Act there is duty on councils to review their training plan.

As a minimum this would be at least at every ordinary election of community councillors.

New Plans must be prepared within three months of an ordinary election of community councillors



# DEDDF LLYWODRAETH LEOL AC ETHOLIADAU (CYMRU) 2021 LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021

Yn ymarferol, mae'n debygol y bydd angen diwygio'r cynllun yn amlach,

e.e. yn dilyn is-etholiad cyngor neu pan fydd cynghorydd cyfetholedig newydd yn ymuno; newidiadau staff; neu pan ysgwyddir cyfrifoldebau newydd megis gwasanaethau neu asedau newydd.

In practice, the plan is likely to require revising more frequently, e.g., following a council by-election or a new co-opted councillor joining; staff changes; or taking on new responsibilities such as new services or assets.

# DEDDF LLYWODRAETH LEOL AC ETHOLIADAU (CYMRU) 2021 LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021

- Atodlen 8 - Rhoi'r un pwerau i'r Ombwdsmon â barnwr yr Uchel Lys o ran mynnu bod person yn darparu gwybodaeth/dogfennau
- Gall Ombwdsmon fynnu bod Cyngor yn darparu unrhyw gyfleuster y mae'n rhesymol iddo ofyn amdano
- Schedule 8 - Gives the Ombudsman the same powers as a High Court judge to require a person to provide information/documents
- Ombudsman can require a Council to provide any facility he reasonably requires

# BLE GALLWCH GAEL CYNGOR

## WHERE TO SEEK ADVICE

### Clercod

Gallwch ofyn am gyngor y Swyddog Monitro ynghylch y Côt

### Cynghorwyr

Mae'r Ombwdsmon yn nodi'n glir y dylai Cynghorwyr ofyn am gyngor gan y Clercod ynghylch materion Côt a dim ond gofyn i'r Swyddog Monitro os nad yw'r Clerc ar gael

Os yw'r Swyddog Monitro yn rhoi cyngor ar y côd yn uniongyrchol i

Gynghorydd, bydd y cyngor hwnnw'n cael ei rannu â'r clerc perthnasol

### Clerks

May seek advice from the Monitoring Officer in relation to the Code

### Councillors

The Ombudsman makes it clear that Councillors should seek advice from their Clerks on Code issues and only approach the Monitoring Officer if the clerk is unavailable

If the Monitoring officer does provide code advice directly to a Cllr that advice will be shared with the relevant clerk

## **CASGLIAD CONCLUSION**

- **Cymerwch amser i ymgwyfarwyddo â'r côd a Chanllawiau'r Ombwdsmon**
- **Sicrhewch fod y rhain gennych bob amser wrth gyflawni gwaith y cyngor**
- **Defnyddiwch ollyngiadau i gyflawni eich rôl ddemocrataidd**
- **Os nad ydych yn siŵr - MYNNWCH GYNGOR**
- **Take time to familiarise yourself with the code and the Ombudsman's Guidance**
- **Always have them with you when conducting council business**
- **Make use of dispensations to fulfil your democratic role**
- **If unsure – SEEK ADVICE**

# CWESTIYNAU QUESTIONS



This page is intentionally left blank

## Standards Committee 04/03/2024

### Subject

### TOWN AND COMMUNITY COUNCIL CODE OF CONDUCT DATA GATHERING EXERCISE

### Purpose:

To agree the arrangements for the 2024 code data gathering exercise.

### Recommendations / key decisions required:

To agree the data to be gathered and the way the exercise is to be conducted.

### Reasons:

The committee has conducted this exercise for a number of years.

Cabinet Decision Required NO

Council Decision Required NO

CABINET MEMBER PORTFOLIO HOLDER:- Not applicable

Directorate: Chief Executives

Designations:

Tel: 01267 224018

Name of Head of Service:

Email addresses:

Linda Rees-Jones

Head of Administration  
and Law

rjedgeco@carmarthenshire.gov.uk

Report Author:

Robert Edgecombe

Legal Services Manager

**EXECUTIVE SUMMARY  
STANDARDS COMMITTEE  
04/03/2024**

**TOWN AND COMMUNITY COUNCIL CODE OF CONDUCT DATA  
GATHERING EXERCISE**

For several years, the Standards Committee has conducted a data gathering exercise regarding code of conduct compliance by Town and Community Councillors.

The 2023 exercise included questions about Town and Community Council training plans as well as the usual questions regarding declarations of interest and code of conduct training.

Information gathered as part of the exercise is combined with other data regarding code of conduct complaints and dispensation requests and presented in a report to the committee later in the year.

The 2023 exercise saw the first use of Snap-survey software to both capture the data and present it in graph and table form. Overall, this approach seemed to work well, being easy for Councils to use and saving a considerable amount of officer time in collating the responses.

It is recommended that this software again be used.

A copy of the proposed questions is attached to this report. Four additional questions have been added dealing with the adoption of review of Council training plans.

**DETAILED REPORT ATTACHED?**

**YES**



# IMPLICATIONS

**I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:**

**Signed:** Linda Rees-Jones

**Head of Administration and Law**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets	Bio-diversity & Climate Change
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

# CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Linda Rees Jones

Head of Administration and Law

<b>2. Scrutiny Committee request for pre-determination</b>	NA
<b>Scrutiny Committee</b>	
<b>Date the report was considered:-</b>	
<b>Scrutiny Committee Outcome/Recommendations:-</b>	

**2. Local Member(s)**

NA

**3. Community / Town Council**

NA

**4. Relevant Partners**

NA

**5. Staff Side Representatives and other Organisations**

NA

<b>CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED</b> NA	NA
<b>Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:</b>  THERE ARE NONE	

This page is intentionally left blank

## CODE DATA QUESTIONS

1. For the period 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024, how many declarations of interest were recorded by your authority under the member's code
2. For the period 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024 did any of the members and/or clerk receive training on the code of conduct (answer would be YES, NO or NOT KNOWN)
3. Has your Council adopted a training plan for its members as required by the Local Government and elections (Wales) Act 2021 (answer would be YES, NO or NOT KNOWN)
4. If the Answer to Q.3 is YES, has the training plan been published on your Council's website (answer would be YES, NO or the Council has no website)
5. If the answer to Q.3 is No, when will the Council be adopting a Training Plan?
6. If the Answer to Q.3 is YES, does the training plan require members to undertake code of conduct training (answer would be YES or NO)
7. If the answer to Q.3 is YES, has the training plan been implemented and members received training in accordance with it? (answer would be YES , NO or NOT KNOWN)
8. If the answer to Q.3 is YES has the training plan been reviewed since it was adopted? (answer would be YES, NO or NOT KNOWN)
9. If the answer to Q.7 is YES, when was the training plan reviewed?
10. If the answer to Q.7 is NO, when will the training plan be reviewed?

This page is intentionally left blank

## Standards Committee 04/03/2024

**Subject**

**Dispensation Request by Councillor Roderick Griffiths**

**Purpose:**

To consider the request.

**Recommendations / key decisions required:**

Determine whether to grant the request and, if granted, the duration of the dispensation.

**Reasons:**

In accordance with the Standards Committees (Grant of Dispensations) (Wales) Regulations 2001.

Cabinet Decision Required                      NO

Council Decision Required                      NO

CABINET MEMBER PORTFOLIO HOLDER:-                      Not applicable

Directorate: Chief Executives

Designations:

Tel: 01267 224018

Name of Head of Service:

Email addresses:

Linda Rees-Jones

Head of Administration  
and Law

rjedgeco@carmarthenshire.gov.uk

Report Author:

Robert Edgecombe

Legal Services Manager

**EXECUTIVE SUMMARY  
STANDARDS COMMITTEE  
04/03/2024**

**Dispensation Request by Councillor Roderick Griffiths**

A dispensation request has been received from Community Councillor Roderick Griffiths of Llansteffan and Llanybri Community Council.

The application relates to Council business regarding 'The Green' in Llansteffan, particularly proposed changes to the north section of 'The Green'. Councillor Griffiths would have a personal and prejudicial interest in such business as

- he/his family owns land adjoining 'The Green'
- his family has the benefit of a restrictive covenant over part of the land in question. This covenant places restrictions on what can be done with, and on, land conveyed to the Council in 1980. This land forms part of the area covered by the proposed changes to 'The Green'
- his family own a business operating on land adjoining to The Green

Councillor Griffiths seeks dispensation to speak and to make written representations on the following grounds in the Standards Committees (Grant of Dispensations) (Wales) Regulations 2001.

1. Regulation 2(d) the nature of the members interest in such that their participating in the business to which the interest relates would not damage public confidence.
2. Regulation 2(f) the participation of the member in the business to which the interest relates is justified by the member's particular role or expertise.

If a dispensation were to be granted, the Committee will also need to determine its duration.

**DETAILED REPORT ATTACHED?**

**NO**



# IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: *Linda Rees-Jones*

Head of Administration and Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Manage- ment Issues	Staffing Implications	Physical Assets	Bio- diversity & Climate Change
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

# CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: *Linda Rees-Jones*

Head of Administration and Law

<b>1. Scrutiny Committee request for pre-determination</b>	NA
<b>Scrutiny Committee</b>	
<b>Date the report was considered:-</b>	
<b>Scrutiny Committee Outcome/Recommendations:-</b>	

**2. Local Member(s)**

NA

**3. Community / Town Council**

NA

**4. Relevant Partners**

NA

**5. Staff Side Representatives and other Organisations**

NA

<b>CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED</b>	NA
NO	

**Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:**

**THERE ARE NONE**

## APPLICATION TO THE STANDARDS COMMITTEE FOR DISPENSATION

Please note that each section **MUST** be completed. Please refer to the attached Guidance Notes when completing the form.

### 1. YOUR DETAILS

Your full name: Roderick Griffiths

Name of your Council: Llansteffan & Llanybri Community Council

Email address: @gmail.com

### 2. DETAILS OF YOUR INTEREST

What is the matter under consideration?

Matters relating to The Green, Llansteffan. Improvements are planned to the north section of The Green which require agreement between three parties - the County Council, the Community Council and the Covenant-holder.

What is your interest in the above matter?

My land boundaries The Green, Llansteffan, which is partly owned by Llansteffan and Llanybri Community Council. My family maintains a constant covenant over the area of the land.

When will the above matter be considered?

The County Council is in receipt of a Brilliant Basics Grant for improvements to The Green, Llansteffan. Carmarthenshire County Council is working with the Community Council and Covenant-holder over the coming year to make improvements to the amenity and to parking on The Green. The project is due to be completed by the end of 2024.

Are you applying for dispensation to:

Speak only:    ✓   

Speak and vote:   

Make written  
Representations    ✓   

Exercise Executive  
Powers

### 3. GROUNDS FOR DISPENSATION

Regulations issued by the National Assembly for Wales prescribe the circumstances in which the Standards Committee may grant a dispensation. These grounds for granting a dispensation are summarised below and are set out in full in the attached guidance notes. On which of the following grounds do you believe that a dispensation should be granted in this case? Please tick the appropriate box(es).

• at least half of the members considering the business has an interest	<input type="checkbox"/>
• my inability to participate would upset the political balance of the meeting to such an extent that the outcome would be likely to be affected;	<input type="checkbox"/>
• my participation would not damage public confidence	<input checked="" type="checkbox"/>
• the interest is common to me and a significant proportion of the general public;	<input type="checkbox"/>
• my participation in the business is justified by my particular role or expertise;	<input checked="" type="checkbox"/>
• the business is to be considered by an overview and scrutiny committee and my interest is not a pecuniary interest;	<input type="checkbox"/>
• the business relates to the finances or property of a voluntary organisation of whose management committee or board I am a member and I have no other interest	<input type="checkbox"/>

**PLEASE REFER TO THE ATTACHED DOCUMENTS IN SUPPORT OF MY DISPENSATION REQUEST.**

#### **4. INFORMATION IN SUPPORT OF YOUR APPLICATION**

Please set out below the reasons why you consider that the Standards Committee should grant a dispensation in this case:

*(Please note that failure to complete this section will result in the application form being returned to you)*

**PLEASE REFER TO THE ATTACHED DOCUMENTS IN SUPPORT OF MY DISPENSATION REQUEST.**

*(please continue on a separate sheet if necessary)*

I confirm that the information provided on this form is true to the best of my knowledge. I agree that this application and all the information contained within it may form part of a public report to the Standards Committee. I request a dispensation in respect of the above matter.

Signed:

*W R Griffiths*

Date:

05 / 02 / 2024

Please return this form to the Monitoring Officer, Chief Executive's Department, Carmarthenshire County Council, County Hall, Carmarthen, SA31 1JP. / [Monitoringofficer@carmarthenshire.gov.uk](mailto:Monitoringofficer@carmarthenshire.gov.uk)

## Guidance notes

- (1) Please read through the Code of Conduct and decide which of the paragraphs is most appropriate to your case. Brief details of the relevant paragraphs are noted in the table below. If you are unsure, please contact the Monitoring Officer for advice.

Para.	Type of personal interest	
10(2)(a)	Council business which relates to or is likely to affect: <ul style="list-style-type: none"> <li>• your employment or business,</li> <li>• your employer, firm or company</li> <li>• a contract made between the Council and you</li> <li>• any land, lease or licence in which you have an interest</li> <li>• a public body or other association in which you have membership or hold a position of general control or management</li> </ul>	
10(2)(b)	Council business in which there may be a conflict between your decision-making role and your role in representing constituents in your ward	
10(2)(c)	Council business which affects your well-being or financial position, or the well-being, financial position or other interests of a person with whom you live or have a close personal association	
13	Council business which is being considered by an Overview and Scrutiny Committee and which relates to a decision of the Cabinet or another Committee of which you were a member at the time [County Council only]	

- (2) The Standards Committees (Grant of Dispensations)(Wales) Regulations 2001 state that a Standards Committee may grant dispensations where:

- (a) no fewer than half of the members of the relevant authority or of a committee of the authority (as the case may be) by which the business is to be considered has an interest which relates to that business;
- (b) no fewer than half of the members of a leader and cabinet executive of the relevant authority by which the business is to be considered has an interest which relates to that business and either paragraph (d) or (e) also applies;
- (c) in the case of a county or county borough council, the inability of the member to participate would upset the political balance of the relevant authority or of the committee of the authority by which the business is to be considered to such an extent that the outcome would be likely to be affected;
- (d) the nature of the member's interest is such that the member's participation in the business to which the interest relates would not damage public confidence in the conduct of the relevant authority's business;
- (e) the interest is common to the member and a significant proportion of the general public;
- (f) the participation of the member in the business to which the interest relates is justified by the member's particular role or expertise;
- (g) the business to which the interest relates is to be considered by an overview and scrutiny committee of the relevant authority and the member's interest is not a pecuniary interest;
- (h) the business which is to be considered relates to the finances or property of a voluntary organisation of whose management committee or board the member is a member

otherwise than as a representative of the relevant authority and the member has no other interest in that business provided that any dispensation shall not extend to participation in any vote with respect to that business; or

- (i) it appears to the committee to be in the interests of the inhabitants of the area of the relevant authority that the disability should be removed provided that written notification of the grant of the dispensation is given to the National Assembly for Wales within seven days in such manner as it may specify.



Please set out below the reasons why you consider that the Standards Committee should grant a dispensation in this case:

***(Please note that failure to complete this section will result in the application form being returned to you)***

#### **THE LAND AND MY INTERESTS:**

The Green is mostly owned by Carmarthenshire County Council, except for a strip to the north-west which is owned by Llansteffan and Llanybri Community Council (see attached map 1).

1: The Community Council-owned land boundaries my land at the Cottage Fields. My wife's family has farmed this land for generations, and our home overlooks the land and The Green. (see map 2)

2: A small strip of land which accesses the northern parking area of the Green is owned by my family. (see map 2)

3: My sister-in-law and my wife are joint owners of a small plot which has boundaries to the Village Green and my sister-in-law and her partner run a mobile coffee-pod from this location. (see map 2)

4: My wife's family, the Lloyds of Cottage Farm, are the holders of a Deed of Covenant which applies to the northern section of The Green. As previous owners of this part of The Green, the covenant was made in 1981 on the transfer of the land from the Lloyd Family to Carmarthen District Council and Llansteffan Community Council. There are no financial implications to the covenant and the family does not benefit financially. **The covenant is extant and applies only to uses of the land in perpetuity**. (attached)

#### **CURRENT CONTEXT:**

##### **1: CAR PARK - BRILLIANT BASICS PROJECT**

The northern section of The Green has suffered neglect over many years, and while being used as a car park for many years prior to its registration as Village Green, it has never been maintained as such due to its registration. Following the Carmarthenshire County Council Leader-funded Llansteffan Consultation in 2022, the County Council and the Community Council are now working together to design significant improvements to this area for the benefit of locals and visitors alike. The granting of a Brilliant Basics Award in 2023 to fund improvements to parking and amenity is welcomed and both councils are anxious to see the project succeed. The project requires the support and consent of three parties - the County Council, the Community Council and the Covenant-holder. It is necessary for all three parties to be represented in meetings, and I need to be able to be present in my capacity as Covenant-holder in these meetings.

In meetings of the Community Council when this matter is on the agenda I feel it's necessary to be permitted to take part in presenting information and discussing the plans, but not to vote. Not being able to participate could result in the Community Council not being fully informed, and I believe the community I represent would expect me to help facilitate the best possible outcome for this development.

## **2: COCKLE GATHERING**

Llansteffan is part of the Three-Rivers Cockle Fishery which is fished seasonally. The fishery is managed by Welsh Government Marine & Fisheries. Cockle-gatherers access the beach at Llansteffan to fish the Three-Rivers cockle beds, and pass through the north parking area of The Green to reach the beach (see Map 2). In 2019 (?) I allowed the cockle-gatherers to use my field, adjacent to the car park, to load their catch onto the trailers for safe removal to the processing plants. This was a private arrangement between myself and a cockle processing company for which I received recompense. During the following years no such arrangement has been in place and they have not used my land.

The most important local factor in the cockle-gathering issues is that of public safety. There is a Llansteffan & Llanybri Fisheries Stakeholder Group, which includes Welsh Government Marine & Fisheries managers and enforcement officers, Dyfed-Powys Police, the Community Council and the Cockle Processors. The group meets periodically each season and plans access for the cocklers which protects the safety of the public to the best of our ability. I am a member of this group as a private landowner and covenant-holder, and I will continue to be a part of this group in order to facilitate the safest possible way for the gatherers to access the beach. At present the gatherers are conducting all their activity on the beach, which is outside anyone's control. Should it be deemed necessary over coming years to consider using my land for the catch transfer once again for reasons of public safety, I will need to work with the Stakeholder Group and the Community Council to co-ordinate the plans. The Brilliant Basics plan to improve the Green hopes to facilitate a safer access to the cockle beds, so the development and the access for cocklers are inseparable. The Brilliant Basics scheme will, hopefully, address both issues - and this is an opportunity to resolve two complex issues at the same time.

As above, in meetings of the Community Council when this matter is on the agenda I feel it's necessary to be permitted to take part in presenting information and discussing the plans, but not to vote. Not being able to participate could result in the Community Council not being fully informed, and I believe the community I represent would expect me to help facilitate the safest possible operation of the cockle-fishing industry in Llansteffan.

## **3: COASTAL DELIGHTS**

Coastal Delights is a mobile "pod" selling coffee, snacks etc. on the land owned by my wife's family adjacent to the Green. The business is run by my sister-in-law and her partner. I have no financial interest in this business.

I have no business interests in this enterprise, but it's owned and run by members of my family. It could be perceived that any improvements to the Village Green would benefit this business, and so I have a prejudicial interest as a Community Councillor. The interest is covered in Section 1 above in matters regarding the development of the Green and my family's general interest as land-owners adjacent to the Green.

## **MY ROLE AS COMMUNITY COUNCILLOR**

I was co-opted to Llansteffan and Llanybri Community Council in June 2022. I have always declared an interest in agenda items pertaining to The Green, however, with the imminent improvement programme there are occasions when discussions need to be inclusive and the contributions of all parties need to be aired openly within the meeting setting. It is vital that plans for the completion of the development are not

delayed, and my inability to provide information or answer questions due to my interest is likely to be an impediment to progressing the project.

I am not seeking a dispensation to vote on any matters pertaining to The Green. My request is to speak and write as and when appropriate or required. I was elected to the Community Council as a native of Llansteffan and Llanybri, with local knowledge and experience. As with many rural villages, Community Councillors are a blend of "old" locals and "new" locals. With the retirement in 2022 of two "old" local Councillors there was a gap in local knowledge as regards history, events, records, maps etc. and I am able to contribute to filling that gap. That is my strength. However, in a small community there will be conflicts of interests if local land-owners become Community Councillors, even though their contribution to council business is vital. I feel that I am unable to properly exercise the trust invested in me if I cannot participate, within limitations, in matters which will deliver huge improvements for our community. Without a dispensation, it may not be possible to progress the Village Green Brilliant Basics plan or improve arrangements for the Three-Rivers Fishery as all parties will not be permitted to hold open discussions.

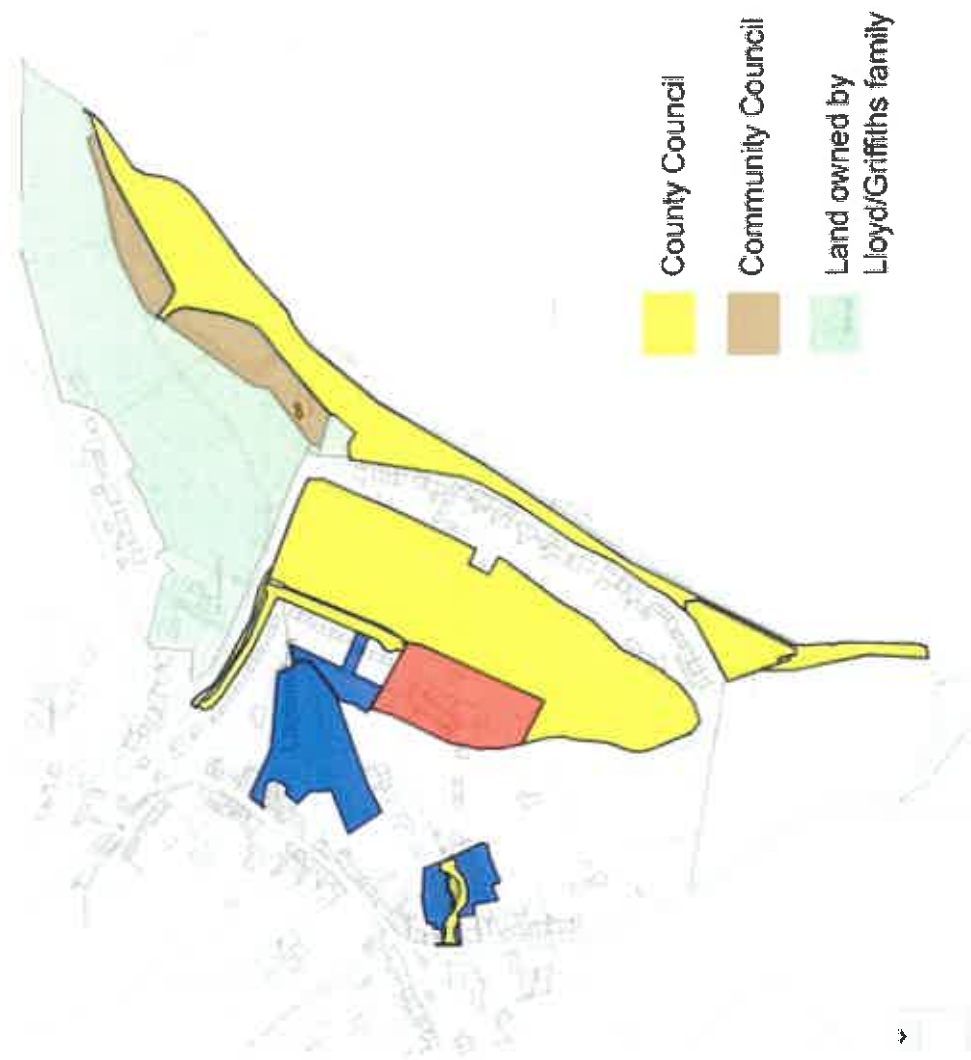
The Community Council has appointed a sub-committee to deal with matters pertaining to The Green, of which I am not a member. This sub-committee does not have decision-making powers, and its function is to make recommendations to full council. One such meeting has been held to date, which I attended as a representative of the Lloyd family as covenant-holder and not in my capacity as Community Councillor. However, in general full Council discussions it is sometimes necessary to provide historical or contextual information, and I feel it is important that all parties involved in improving the amenity of The Green work together to ensure the best possible outcome.

The interests of the village residents are the priority, and the requested dispensation would permit me to work alongside both the County, the Community Council and other parties to this end.

Dwy wedi cael ei geni a chodi ac byw erioed yn pentrefi Llanybri a Llansteffan.

Diolch yn fawr iawn.







## Standards Committee 04/03/2024

<p><b>Subject</b>  <b>Dispensation Request by Councillor Mary Margaret Wenman</b></p>		
<p><b>Purpose:</b>          To consider the request.</p>		
<p><b>Recommendations / key decisions required:</b>          Determine whether to grant the request and, if granted, the duration of the dispensation.</p>		
<p><b>Reasons:</b>          In accordance with the Standards Committees (Grant of Dispensations) (Wales) Regulations 2001.</p>		
Cabinet Decision Required		NO
Council Decision Required		NO
CABINET MEMBER PORTFOLIO HOLDER:- Not applicable		
Directorate: Chief Executives  Name of Head of Service:  Linda Rees-Jones  Report Author: Robert Edgecombe	Designations:  Head of Administration and Law  Legal Services Manager	Tel: 01267 224018  Email addresses:  rjedgeco@carmarthenshire.gov.uk

**EXECUTIVE SUMMARY  
STANDARDS COMMITTEE  
04/03/2024**

**Dispensation Request by Councillor Mary Margaret Wenman**

A dispensation request has been received from Town Councillor Mary Margaret Wenman of Burry Port and Pembrey Town Council.

The application relates to Council business regarding the former Copperworks School in Burry Port. Councillor Wenman would have a personal and prejudicial interest in such business as she is the Chair of the 'Friends of the Copperworks' a voluntary organisation which wishes to influence the Town Council over the future of the remaining building on the site and lease it. The application also references Cllr Wenman's membership of 'the Heritage and Historical society', but it is unclear from the application what direct interest this group has in the Copperworks site.

Councillor Wenman seeks dispensation to Speak and Vote and to make written representations on the following grounds in the Standards Committees (Grant of Dispensations) (Wales) Regulations 2001.

1. Regulation 2(a) no fewer than half the members of the relevant authority by which the business is to be considered has an interest which relates to that business.
2. Regulation 2(d) the nature of the members interest in such that their participating in the business to which the interest relates would not damage public confidence.
3. Regulation 2(e) the interest is common to the member and a significant proportion of the general public.
4. Regulation 2(f) the participation of the member in the business to which the interest relates is justified by the member's particular role or expertise
5. Regulation 2(g) the business to which the interest relates is to be considered by an overview or scrutiny committee and the members interest is not a pecuniary interest.

Of these grounds, Regulations 2(e) and 2(g) are unlikely to apply and there is nothing in the application to support the ground under Regulation 2(a). Regulations 2(d) and 2(f) would however appear to apply.

If the committee is minded to grant the dispensation, its duration will also need to be determined.

**DETAILED REPORT ATTACHED?**

**NO**



## IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: *Linda Rees-Jones*

Head of Administration and Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets	Bio-diversity & Climate Change
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

# CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: *Linda Rees-Jones*

Head of Administration and Law

<b>1. Scrutiny Committee request for pre-determination</b>	NA
<b>Scrutiny Committee</b>	
<b>Date the report was considered:-</b>	
<b>Scrutiny Committee Outcome/Recommendations:-</b>	

**2. Local Member(s)**

NA

**3. Community / Town Council**

NA

**4. Relevant Partners**

NA

**5. Staff Side Representatives and other Organisations**

NA

<b>CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED</b>	NA
NO	

**Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:**

**THERE ARE NONE**

- 2 FEB 2024

PRIF WEITHREDWR  
CHIEF EXECUTIVE

## APPLICATION TO THE STANDARDS COMMITTEE FOR DISPENSATION

Please note that each section MUST be completed. Please refer to the attached  
Guidance Notes when completing the form.

### 1. YOUR DETAILS

Your full name:	MARY MARGARET WENMAN
Name of your Council:	BURRY PORT AND PEMBREY T. C.
Your address and postcode:	[REDACTED]
Contact telephone number(s):	[REDACTED]
Email address:	[REDACTED]

### 2. DETAILS OF YOUR INTEREST

What is the matter under consideration?	A talk and proposal regarding the future of the Copperworks
What is your interest in the above matter?	Part of Friends of the Copperworks
When will the above matter be considered?	March 6 <sup>th</sup>
Are you applying for dispensation to:	
Speak only: <input type="checkbox"/>	Speak and vote: <input checked="" type="checkbox"/>
Make written Representations <input checked="" type="checkbox"/>	Exercise Executive Powers <input type="checkbox"/>

### 3. GROUNDS FOR DISPENSATION

Regulations issued by the National Assembly for Wales prescribe the circumstances in which the Standards Committee may grant a dispensation. These grounds for granting a dispensation are summarised below and are set out in full in the attached guidance notes. On which of the following grounds do you believe that a dispensation should be granted in this case? Please tick the appropriate box(es).

• at least half of the members considering the business has an interest	<input checked="" type="checkbox"/>
• my inability to participate would upset the political balance of the meeting to such an extent that the outcome would be likely to be affected;	<input type="checkbox"/>
• my participation would not damage public confidence	<input checked="" type="checkbox"/>
• the interest is common to me and a significant proportion of the general public;	<input checked="" type="checkbox"/>
• my participation in the business is justified by my particular role or expertise;	<input checked="" type="checkbox"/>
• the business is to be considered by an overview and scrutiny committee and my interest is not a pecuniary interest;	<input checked="" type="checkbox"/>
• the business relates to the finances or property of a voluntary organisation of whose management committee or board I am a member and I have no other interest	<input type="checkbox"/>
• it is appropriate to do so in all the circumstances where not otherwise possible to make reasonable adjustments to accommodate a person's disability	<input type="checkbox"/>

#### 4. INFORMATION IN SUPPORT OF YOUR APPLICATION

Please set out below the reasons why you consider that the Standards Committee should grant a dispensation in this case:

(Please note that failure to complete this section will result in the application form being returned to you)

I would like to put forward a case for the TC to keep the Copperworks school as an asset and to lease it to the Friends of the Copperworks so that they can secure a future for the building.

The TC does not have the finance to refurbish the building but the Friends of the Copperworks hope to draw down funding in order to make the necessary upgrades & refurbishment.

As chair of the Friends of the Copperworks I can present the case for leasing the building to a community group who wish to preserve the building as it is historic and unique.

The lion's share of the Copperworks was sold four years ago unfortunately and this is the last opportunity to salvage some history of the remaining small building on the site. The building was built by the Coppermasters Mason and Elkington.

We would like the council to preserve this building, lease it and the community group then could access funds to develop a multi purpose centre for the neighbourhood

I have no planning interest at all; only as a member of the Heritage and Historical society a desire to preserve the building and to try to develop this as an asset for the council.

Unfortunately the lion's share of this site was sold to Andy Bowly four years ago and it is sad to lose historic buildings to developers.

*(please continue on a separate sheet if necessary)*

I confirm that the information provided on this form is true to the best of my knowledge. I agree that this application and all the information contained within it may form part of a public report to the Standards Committee. I request a dispensation in respect of the above matter.

Signed: M. Henna

Date: 24/01/24

Please return this form to the Monitoring Officer, Chief Executive's Department, Carmarthenshire County Council, County Hall, Carmarthen, SA31 1JP.

Guidance notes

## Standards Committee 04/03/2024

<p><b>Subject</b>  <b>Group Dispensation Request on behalf of Members of Llanllawddog Community Council</b></p>		
<p><b>Purpose:</b>                  To consider the request.</p>		
<p><b>Recommendations / key decisions required:</b>                  Determine whether to grant the request and, if granted, the duration of the dispensation.</p>		
<p><b>Reasons:</b>                  In accordance with the Standards Committees (Grant of Dispensations) (Wales) Regulations 2001.</p>		
Cabinet Decision Required		NO
Council Decision Required		NO
<p>CABINET MEMBER PORTFOLIO HOLDER:-            Not applicable</p>		
Directorate: Chief Executives  Name of Head of Service:  Linda Rees-Jones  Report Author: Robert Edgecombe	Designations:  Head of Administration and Law  Legal Services Manager	Tel: 01267 224018  Email addresses:  rjedgeco@carmarthenshire.gov.uk

**EXECUTIVE SUMMARY  
STANDARDS COMMITTEE  
04/03/2024**

**Group Dispensation Request on behalf of Members of  
Llanllawddog Community Council**

A group dispensation request has been received from the clerk to Llanllawddog Community Council in respect of 6 of the 7 current members of that authority. The application seeks dispensation for each councillor to speak and vote and make written representations.

The application relates to Council business regarding the Towy/Teifi overhead line proposed by Green Gen Cymru/Bute Energy. Details of each councillor's personal interest is set out in the appendix to the application.

Dispensation is sought on the following grounds in the Standards Committees (Grant of Dispensations) (Wales) Regulations 2001.

1. Regulation 2(a) no fewer than half the members of the relevant authority by which the business is to be considered has an interest which relates to that business.
2. Regulation 2(d) the nature of the members interest in such that their participating in the business to which the interest relates would not damage public confidence.

The committee has, to date, granted dispensation to a total of 13 councillors to speak or speak and make written representations in respect of the same/similar Bute Energy projects in the County. It has also refused 1 application. So far, no dispensation has been granted to speak and vote.

If the committee is minded to grant the dispensation, its duration will also need to be determined.

**DETAILED REPORT ATTACHED?**

**NO**



# IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: *Linda Rees-Jones*

Head of Administration and Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets	Bio-diversity & Climate Change
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

# CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: *Linda Rees-Jones*

Head of Administration and Law

<b>1. Scrutiny Committee request for pre-determination</b>	NA
<b>Scrutiny Committee</b>	
<b>Date the report was considered:-</b>	
<b>Scrutiny Committee Outcome/Recommendations:-</b>	

**2. Local Member(s)**

NA

**3. Community / Town Council**

NA

**4. Relevant Partners**

NA

**5. Staff Side Representatives and other Organisations**

NA

<b>CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED</b>	NA
NO	

**Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:**

**THERE ARE NONE**

## APPLICATION TO THE STANDARDS COMMITTEE FOR DISPENSATION

Please note that each section **MUST** be completed. Please refer to the attached Guidance Notes when completing the form.

### 1. YOUR DETAILS

Your full name: Richard Andrew Rees (Clerk)

Name of your Council: Llanllawddog Community Council

Email address: [ccllanllawddogcc@gmail.com](mailto:ccllanllawddogcc@gmail.com)

### 2. DETAILS OF YOUR INTEREST

What is the matter under consideration?

Consultation on proposed Towy / Teifi new overhead line for new renewable energy by Green Gen Cymru / Bute Energy

What is your interest in the above matter?

The application for dispensation is made on behalf of the Councillors of Llanllawddog Community Council. The Council comprises of 8 Councillors, but there is currently 1 recent vacancy which has been advertised. A list of the Councillors along with their interests is attached.

When will the above matter be considered?

Not known at this stage.

Are you applying for dispensation to:

Speak only:

Speak and vote:

Make written  
Representations

Exercise Executive  
Powers

### 3. GROUNDS FOR DISPENSATION

Regulations issued by the National Assembly for Wales prescribe the circumstances in which the Standards Committee may grant a dispensation. These grounds for granting a dispensation are summarised below and are set out in full in the attached guidance notes. On which of the following grounds do you believe that a dispensation should be granted in this case? Please tick the appropriate box(es).

• at least half of the members considering the business has an interest	<input checked="" type="checkbox"/>
• my inability to participate would upset the political balance of the meeting to such an extent that the outcome would be likely to be affected;	<input type="checkbox"/>
• my participation would not damage public confidence	<input checked="" type="checkbox"/>
• the interest is common to me and a significant proportion of the general public;	<input type="checkbox"/>
• my participation in the business is justified by my particular role or expertise;	<input type="checkbox"/>
• the business is to be considered by an overview and scrutiny committee and my interest is not a pecuniary interest;	<input type="checkbox"/>
• the business relates to the finances or property of a voluntary organisation of whose management committee or board I am a member and I have no other interest	<input type="checkbox"/>

#### 4. INFORMATION IN SUPPORT OF YOUR APPLICATION

Please set out below the reasons why you consider that the Standards Committee should grant a dispensation in this case:

***(Please note that failure to complete this section will result in the application form being returned to you)***


Llanllawddog Community Council has recently been consulted by Green Gen Cymru on its proposal for the construction of an overhead line and pylons on its Towy Teifi renewable energy project. This is the first of 3 consultations which Green Gen Cymru will be consulting the Community Council on. The second consultation is due to take place during 2025 with a final consultation in 2026, prior to its submission to PEDW for determination.

The renewable energy project is of great significance to the community of Llanllawddog, which comprises the villages of Pontarsais and Rhydargaeau (population 750) and its impact will be felt and visible to every resident. The preferred route and potential optional routes all run straight through Llanllawddog Community Council's area.

As stated in Section 2 above, the Council currently has 7 Members, of which, 6 Members have an interest in the proposal by Green Gen Cymru. Should the application for dispensation not be granted, all but one of the Members would not be able to consider making written representations or vote on the consultation and subsequent consultations or represent the interests of residents.

*(please continue on a separate sheet if necessary)*

I confirm that the information provided on this form is true to the best of my knowledge. I agree that this application and all the information contained within it may form part of a public report to the Standards Committee. I request a dispensation in respect of the above matter.

Signed:		Date:	07 / 02 / 2024
---------	---	-------	----------------

Please return this form to the Monitoring Officer, Chief Executive's Department, Carmarthenshire County Council, County Hall, Carmarthen, SA31 1JP. / [Monitoringofficer@carmarthenshire.gov.uk](mailto:Monitoringofficer@carmarthenshire.gov.uk)

## Guidance notes

- (1) Please read through the Code of Conduct and decide which of the paragraphs is most appropriate to your case. Brief details of the relevant paragraphs are noted in the table below. If you are unsure, please contact the Monitoring Officer for advice.

Para.	Type of personal interest	
10(2)(a)	Council business which relates to or is likely to affect: <ul style="list-style-type: none"> <li>• your employment or business,</li> <li>• your employer, firm or company</li> <li>• a contract made between the Council and you</li> <li>• any land, lease or licence in which you have an interest</li> <li>• a public body or other association in which you have membership or hold a position of general control or management</li> </ul>	
10(2)(b)	Council business in which there may be a conflict between your decision-making role and your role in representing constituents in your ward	
10(2)(c)	Council business which affects your well-being or financial position, or the well-being, financial position or other interests of a person with whom you live or have a close personal association	
13	Council business which is being considered by an Overview and Scrutiny Committee and which relates to a decision of the Cabinet or another Committee of which you were a member at the time [County Council only]	

- (2) The Standards Committees (Grant of Dispensations)(Wales) Regulations 2001 state that a Standards Committee may grant dispensations where:

- (a) no fewer than half of the members of the relevant authority or of a committee of the authority (as the case may be) by which the business is to be considered has an interest which relates to that business;
- (b) no fewer than half of the members of a leader and cabinet executive of the relevant authority by which the business is to be considered has an interest which relates to that business and either paragraph (d) or (e) also applies;
- (c) in the case of a county or county borough council, the inability of the member to participate would upset the political balance of the relevant authority or of the committee of the authority by which the business is to be considered to such an extent that the outcome would be likely to be affected;
- (d) the nature of the member's interest is such that the member's participation in the business to which the interest relates would not damage public confidence in the conduct of the relevant authority's business;
- (e) the interest is common to the member and a significant proportion of the general public;
- (f) the participation of the member in the business to which the interest relates is justified by the member's particular role or expertise;
- (g) the business to which the interest relates is to be considered by an overview and scrutiny committee of the relevant authority and the member's interest is not a pecuniary interest;

- (h) the business which is to be considered relates to the finances or property of a voluntary organisation of whose management committee or board the member is a member otherwise than as a representative of the relevant authority and the member has no other interest in that business provided that any dispensation shall not extend to participation in any vote with respect to that business; or
- (i) it appears to the committee to be in the interests of the inhabitants of the area of the relevant authority that the disability should be removed provided that written notification of the grant of the dispensation is given to the National Assembly for Wales within seven days in such manner as it may specify.



## Llanllawddog Community Council Declarations of Interest – Proposed Green Gen Cymru Towy Teifi Renewable Energy Project

Name of Councillor	Interest	Dispensation Request
Deborah Dean	Proposed route 5A and 5W of the pylons and overhead cable bisects the road I live on and passes next to a property which is 4 residences from my home. The pylons and cable will have a detrimental visual impact.	To participate and vote at meetings of Llanllawddog Community Council and public meetings attended in the role of Councillor and to make written representations.
Elizabeth Gibbon	Proposed route 4E of the pylons and overhead cable runs directly through my property and farming business. The Director of Community Investment of Bute Energy is known to me. I work part-time for the DPJ Foundation which is one of Bute Energy's chosen charities.	To participate and vote at meetings of Llanllawddog Community Council and public meetings attended in the role of Councillor and to make written representations.
Havard Hughes	The preferred route 4E passes immediately the east and south of my property. Proposed route 5A and 5W of the pylons and overhead cable pass immediately to the west and south of my property and field.	To participate and vote at meetings of Llanllawddog Community Council and public meetings attended in the role of Councillor and to make written representations.
Darrell Lewis	Proposed route 5A and 5W of the pylons and overhead cable bisects the road I live on and passes next to a property next to my home. The pylons and cable will have a detrimental visual impact.	To participate and vote at meetings of Llanllawddog Community Council and public meetings attended in the role of Councillor and to make written representations.
Steven Mason	Proposed route 5A and 5W of the pylons and overhead cable bisects the road I live on and is in close proximity to my home.	To participate and vote at meetings of Llanllawddog Community Council and public meetings attended in the role of

	The pylons and cable will have a detrimental visual impact.	Councillor and to make written representations.
Peter Williams	Daughter's property is within the consultation zone for the routes of the pylons and cables.	To participate and vote at meetings of Llanllawddog Community Council and public meetings attended in the role of Councillor and to make written representations.

**Note: Councillors Dean, Lewis and Mason live on the same road in Rhydargaeau which explains the reason for their interests being similar. Councillor Lewis lives three doors away from Councillor Dean, who lives directly opposite to Councillor Mason.**

## Standards Committee 04/03/2024

### Subject

**FORWARD WORK PROGRAMME 2024-2025**

### Purpose:

To agree the Committee's Forward Work Programme for 2024-2025.

### Recommendations / key decisions required:

To agree the programme.

### Reasons:

This will help structure the work of the committee.

Cabinet Decision Required NO

Council Decision Required NO

CABINET MEMBER PORTFOLIO HOLDER:- Not applicable

Directorate: Chief Executives

Designations:

Tel: 01267 224018

Name of Head of Service:

Head of Administration  
and Law

Email addresses:

Linda Rees-Jones

rjdgeco@camarthensire.gov

Report Author:

Robert Edgecombe

Legal Services Manager

**EXECUTIVE SUMMARY**  
**04/03/2024**

**FORWARD WORK PROGRAMME 2024-2025**

In 2023 the Committee resolved to adopt a Forward Work Programme for the 2023-2024 municipal year, which would set out then particular items would be considered.

As the current municipal year draws to a close, a further draft Forward Work Programme has been prepared based upon the schedule of standards Committee meetings for 2024-2025.

A copy of the draft programme is attached for approval.

**DETAILED REPORT ATTACHED?**

**YES**

# IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Linda Rees-Jones

Head of Administration and Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets	Bio-diversity & Climate Change
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

# CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Linda Rees-Jones

Head of Administration and Law

<b>1. Scrutiny Committee request for pre-determination</b>	NA
<b>Scrutiny Committee</b>	NA
<b>Date the report was considered:-</b>	NA
<b>Scrutiny Committee Outcome/Recommendations:-</b> NA	

**2. Local Member(s)**

NA

**3. Community / Town Council**

NA

**4. Relevant Partners**

NA

**5. Staff Side Representatives and other Organisations**

NA

CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED NA	NA
---	----

**Section 100D Local Government Act, 1972 – Access to Information**  
**List of Background Papers used in the preparation of this report:**  
**THERE ARE NONE**

This page is intentionally left blank



Subject	Report Summary	When	Responsible Director	Report Author
<b>Review of Action Log</b>	Reviewing the Committee action log to note progress on agreed actions and identify additional actions for inclusion	May 2024 September 2024 December 2024 March 2025	Wendy Walters	Robert Edgecombe
<b>Review of Whistleblowing Policy</b>	Review the operation of the policy during 2022-2023 and identify any changes required to the policy itself	May 2024	Wendy Walters	Robert Edgecombe
<b>Group Leaders Duty</b>	Consider the information provided by the Political Group Leaders on the council in relation to their duties under the Local Government and Elections (Wales) Act 2021	April 2024	Wendy Walters	Robert Edgecombe
<b>Annual Report to Full Council</b>	Consider the draft Annual Report to be presented to Full Council in accordance with the committee's duties under the Local Government and Elections (Wales) Act 2021	May 2024	Wendy Walters	Robert Edgecombe
<b>Review of Disciplinary Hearing procedure</b>	Review the procedure for the conduct of disciplinary hearings against councillors	May 2024	Wendy Walters	Robert Edgecombe
<b>Review of Annual Code of Conduct Training exercise</b>	Review the annual code of conduct training provided to Town and Community Councillors	September 2024	Wendy Walters	Robert Edgecombe

Subject	Summary	Date(s)	Responsible Director	Report Author
<b>Ombudsman's Annual Report</b>	Consider the Annual Report issued by the Ombudsman and identify any actions arising	September 2024	Wendy Walters	Robert Edgecombe
<b>Annual Code of Conduct data exercise</b>	Review the responses received from Town and Community Councils to the annual request for Code of Conduct data	September 2024	Wendy Walters	Robert Edgecombe
<b>Group Leaders Duty</b>	Agree the advice and guidance to be given the Political Group Leaders regarding the preparation of their annual reports to Standards Committee under the Local Government and Elections (Wales) Act 2021	December 2024	Wendy Walters	Robert Edgecombe
<b>Code of Conduct Training</b>	Agree the arrangements for Code of Conduct Training for Town and Community Councillors later in the year	March 2025	Wendy Walters	Robert Edgecombe
<b>Code of Conduct Data Exercise</b>	Agree the scope and nature of the data to be gathered	March 2025	Wendy Walters	Robert Edgecombe
<b>Protocol for Dealing with Low Level Code Complaints</b>	Review the Protocol and the complaints dealt with	December 2024	Wendy Walters	Robert Edgecombe
<b>Dispensation Requests</b>	Determine Requests for dispensation as and when received	To be confirmed when requests received	Wendy Walters	Robert Edgecombe

<b>Disciplinary Hearings</b>	Deal with breaches of the Code of conduct following any referral from the Ombudsman	To be confirmed when a referral is received	Wendy Walters	Robert Edgecombe
<b>Forward Work Plan</b>	Agree the Forward Work Plan for 2024-2025	March 2025	Wendy Walters	Robert Edgecombe

This page is intentionally left blank